

Keegan Stephan



907.244.6426

Keegan.Stephan@gmail.com

Keegan.NYC

BY FIRST CLASS MAIL

March 1, 2016

Civilian Complaint Review Board
Director of Intergovernmental and Legal Affairs
100 Church St.
New York, NY 10007

RE: Request for Records Pursuant to Freedom of Information Law
Destruction of Video Evidence **[PLEASE USE ON ALL CORRESPONDENCE]**

Dear Records Access Officer:

This letter constitutes a request upon the Civilian Complaint Review Board (“CCRB”), under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers Law, for disclosure of records concerning complaints of destruction of video evidence of New York City Police Department (“NYPD”) misconduct. The records requested are:

All records (including attachments) related to any and all complaints, substantiated or otherwise, of the NYPD and/or any agent(s) of the NYPD, destroying video evidence of police misconduct.

Some portions of records responsive to this request may be exempt from disclosure under FOIL. Such records must be produced with the exempt material redacted, and the redactions drawn as narrowly as possible to provide maximum disclosure. Any records redacted or withheld on grounds of exemption must be justified by reference to the specific exemptions relied upon by the Department.

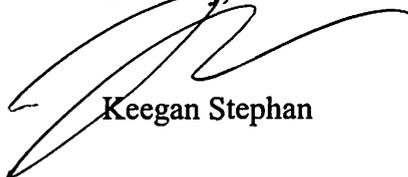
Please respond to this request no later than the five days permitted. I agree to pay \$0.25 per page for each page of records produced in response to this request, and any other reasonable production costs permitted under the FOIL.

To the extent that these records are readily available in an electronic format, I request that they be provided in that format. Please disclose records as soon as they are identified, rather than waiting to gather all records.

To the extent any records are disclosed, please produce them with a certification of accuracy pursuant to 43 RCNY Section 1-03(e). To the extent any records responsive to this request have been destroyed or otherwise disposed of, please describe such records in writing with reasonable particularity pursuant to 43 RCNY Section 1-05(c) (4).

Thank you for your cooperation, and please do not hesitate to contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Keegan Stephan', with a large, sweeping flourish extending to the right.

Keegan Stephan